

**FOR OFFICE
USE ONLY**

PAY PERIOD _____ EMPLOYEE# _____ CODE _____ RATE _____ PAY RATE _____

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G.S.T. # R-102171113

TIME SHEET**Grand River Personnel Ltd.** *Staffing & Recruiting Solutions Since 1978*

842 Victoria St. N., Unit # 16

Kitchener, ON N2B 3C1

Phone: 519-576-0920

Fax: 519-576-0099

www.grandriverpersonnel.caIn order to guarantee that you receive your pay weekly,
time sheets must be received by Monday 8:00am.

CLIENT SIGNATURE

X _____

I certify that these hours are correct and authorize payment

EMPLOYEE SIGNATURE

X _____

I certify that these hours are correct and understand that they must be verified

EMPLOYEE NAME

CLIENT NAME

REPORT TO / DEPARTMENT

CITY

	DATE	START TIME	FINISH TIME	MEAL BREAK	DAILY HOURS <small>DEDUCT MEAL BREAK</small>	OT HOURS
SUN.						
MON.						
TUE.						
WED.						
THU.						
FRI.						
SAT.						
IS ASSIGNMENT CONTINUED <input type="checkbox"/> FINISHED <input type="checkbox"/>				TOTAL HOURS		